



# 2019 Canal Fest of the Tonawandas Arts & Crafts Show

Saturday, July 20, 10am - 5pm • Sunday, July 21, 10am - 5pm

## Early Bird Registration

Deadline - March 31<sup>st</sup>, 2019

After March 31, 2019 – a \$25 late fee will be added to each entry fee.

## Register on-line: [CarnegieArtCenter.org](http://CarnegieArtCenter.org)

Click on **Canal Fest Arts & Craft Show** in the website navigation

NOTE: You will also need to upload your 5 images of your craft/product.

OR

## Mail in Form:

Print & fill out entry form, include fee and 5 photos of work. If applying by mail:

All photos should be labeled on the back with the name, address and phone number.

Include a self-addressed envelope large enough for return of photos and space assignment.

## FEES

\$200 Artists & Crafters

\$300 Buy & Sell Vendors

\$500 Commercial Sponsors

## 8 Awards

Total in Prizes \$1000

Artists & Crafters Only

\$250 Best of Show

\$150 Most Original

\$100 Wood

\$100 Jewelry

\$100 Clay & Glass

\$100 Painting, Drawing, Photography

\$100 Metal & Sculpture (any media)

\$100 Mixed Media, Floral & Fabric



## Carnegie Art Center

For more information, contact the Carnegie Art Center

Call: 716.694.4400 during business hours Wed & Thurs 6-8pm, Fri & Sat 12-4pm

Email: [info@carnegieartcenter.org](mailto:info@carnegieartcenter.org)

Visit the Canal Fest of the Tonawanda's website at [www.canalfest.org](http://www.canalfest.org)

## ELIGIBILITY & JURY

This event is open to all artists and crafters 18 years of age or older in the United States and Canada. All crafts must meet the guidelines set forth for each of the three zones described below, and are subject to Show Chairman's discretion: Artists & Crafters: Traditional hand-made crafts, original in design, sold by the artist and includes paintings and photography; Buy & Sell Vendors: Commercially manufactured items that are sold at retail; Commercial Sponsors: Service related industries or mass-produced products, with corporate branding. Misrepresentation of your craft could result in relocation of your booth and / or additional fees. Exhibiting artists must be present each day.

## BOOTH SPACES AND PARKING REGULATIONS

The show is held along the streets of the 2019 Canal Fest Campus in the cities of North Tonawanda and Tonawanda. Please respect the businesses located on these streets. DO NOT BLOCK their doorways, or stack your inventory on the sidewalks. There are fire codes we have to adhere to and they will be enforced. Spaces are approximately 10 ft wide by 10ft deep. You must maintain a 3 foot space from your tent to the curb for water drainage in the event of rain (can be used for storage, but must be removed in the event of rain). All garbage and/or debris must be removed from your space at the time of breakdown on Sunday. Electricity is not available to the crafters.

Parking is available, however it is not located on the festival campus. No parking permit is required. The parking laws in each city differ and must be obeyed. Spaces are assigned with previous exhibitors given first preference. Every effort will be made to honor your requests, but please note, there are selling zones in place that may effect previous year's locations.

Event Break Down—Sunday, July 22 at 5:00 pm; Vehicles will not be permitted onto the campus for Breakdown until 5:30 pm or when the area has been cleared of pedestrians.

## LIABILITY

***ALL TENTS must be FLAME RETARDANT and display the tag showing a CPA 184 Certification. All booths displaying lit candles, using hotplates or any heat generating source MUST HAVE an ABC FIRE EXTINGUISHER on-site and easily accessible.*** Participation is at the artist's risk.

Standard public security will be provided, however the Carnegie Art Center, Tonawanda Council on the Arts, the Canal Fest Corporation, and the cities will not assume any responsibility for losses.

Applications must be signed. By signing and submitting your application, you agree to understand that CANAL FEST OF THE TONAWANDAS INC. is not responsible for any changes due to inclement weather. Postponements and/or cancellations of 2019 Arts & Craft Show due to weather conditions are beyond the control of the CANAL FEST OF THE TONAWANDAS INC. No refunds for unused services, or allowance for the loss of enjoyment caused by weather conditions, acts of nature or other events that disrupt the Arts & Crafts Show event will be made by CANAL FEST OF THE TONAWANDAS INC. Submission to this festival constitutes agreement on the part of the entrant to all conditions of this prospectus. Your contact information will be released to prospective customers and the NYS Department of Taxation.

## NOTIFICATION, FEES, AND BOOTH ASSIGNMENTS

Per booth space, entry fee is \$200 Artists & Crafters; \$300 Buy & Sell Vendors; \$500 Commercial Sponsors

Payment in full for each space desired at the rates listed above must accompany all applications.

There is a \$25 non-refundable processing fee should a crafter NOT be accepted into the show after application is received.

Notification letters will be sent by May 15, 2019. Please mark your preference on the application how you would like to receive notification.

Space assignments will be made after exhibitor fees have been paid and will be announced by June 15, 2019. Decisions by Canal Fest Arts & Crafts Show committee regarding space assignments are final.

Applications received after March 31, 2019 are subject to a \$25 late fee and will be added to all entry fees. Payment can be made by check, money order or credit card.

Payments after June 1, 2019 must be in the form of a money order or paid by credit card online at

[www.carnegieartcenter.org](http://www.carnegieartcenter.org).

In the event of insufficient funds, you will be responsible for any bank fees incurred by Canal Fest. Please make checks payable to: Canal Fest of the Tonawandas, Inc.

## **APPLICATION PROCESS**

To apply, complete and return the signed application form, 5 photos (described below), and entry fee. Make out checks to Canal Fest of the Tonawandas Inc by the June 1, 2019 deadline.

All entries must include five (5) photos:

(3) representative of the art or craft items to be displayed

(1) of the booth

(1) of the artist producing their craft

If applying by mail: All photos should be labeled on the back with the name, address and phone number. Include a self-addressed envelope large enough for return of photos and space assignment.

If applying online: Name the file of the photo with your first initial & last name and number each. RE: jsmith1, jsmith2, jsmith3 etc.

NOTE: We no longer accept slides.

## **SALES**

All work must be for sale. All exhibitors are required to have a Certificate of Authority for New York State Sales Tax, collect appropriate sales tax and have the Certificate of Authority on display during the Craft Show. Call 518.485.2889 to obtain this form.

## **TO REGISTER VIA MAIL ENTRY CHECKLIST:**

- Completed & Signed Entry Form
- Copy of NYS Sales Tax Authority
- Properly labeled photos

NOTE: All entries must include five (5) photos:

(3) representative of the art or craft items to be displayed

(1) of the booth

(1) of the artist producing their craft

- A self-addressed stamped envelope to return your photos and space assignment.
- Check or Money Order Payable to: CANAL FEST OF THE TONAWANDAS INC. in the amount of:
  - \$200 Artisan & Crafter
  - \$300 Buy & Sell Vendor
  - \$500 Commercial Sponsor

NOTE: All Fees increase \$25 after March 31, 2019

- Mail Application to:  
Canal Fest Arts & Crafts Show, C/O Carnegie Art Center, 240 Goundry Street, North Tonawanda, NY 14120.

*Please note communication about Canal Fest Arts and Crafts Show may come via email or regular mail. Check your spam folder if you do not receive your email registration confirmation.*



Carnegie Art Center

## 2019 Canal Fest of the Tonawandas Arts & Crafts Show Mail-In Application Form

I am a (check one)

- Artist & Crafter                       Buy & Sell Vendor                       Commercial Sponsor

Please Print

Applicant's Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Primary Phone \_\_\_\_\_ Second Phone \_\_\_\_\_

Email \_\_\_\_\_

NYS Tax ID # (required) \_\_\_\_\_

Prefer communication via     Email     Mail.    Booth Preference     Single     Double

Please select your media category of your craft:

Painting     Fabrics     Clay & Glass     Wood     Metal & Sculpture     Jewelry     Drawing

Photography     Mixed Media, Floral     Other: \_\_\_\_\_

I have exhibited in the Canal Fest Show before     No     Yes, the last year being \_\_\_\_\_

I Agree to comply will all the Canal Fest Regulations:

Signed: \_\_\_\_\_